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State of Wisconsin
Department of Natural Resources

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2018 ANNUAL REPORT RECYCLING PROGRAM
ACCOMPLISHMENTS AND ACTUAL COSTS
Form 4400-182 Rev. 1-19

NOTICE: Completion of this form fulfills the mandatory annual reporting requirement for continued approval of a responsible unit's recycling program and retention of the DNR recycling grant, for those who received it. This form is authorized by s. NR 544.10 and s. NR 542.09(3), Wis. Adm. Code. Personally identifiable information will be used for program administration and must be made available to requesters as required by Wisconsin Open Records law [s. 19.31-19.39, Wis. Stats].

Responsible Unit (RU)	County	Municipal Code	RU Population
City of Fitchburg	Dane	13225	28316

SECTION 1: CONTACT INFORMATION

A. Authorized Representative

Name: Coleman, Lisa
Title: Director of Public Works
Address: 5520 LACY RD
FITCHBURG, WI 53711-5318
Telephone: 608-270-4261 **Phone Type:** Landline
Email: Lisa.coleman@fitchburgwi.gov

B. Primary Contact

Name: Dorn, Dakota D
Title: Eng. Tech. GIS Specialist
Address: 5520 Lacy Rd
Fitchburg, WI 53711-5318
Telephone: 608-807-9952 **Phone Type:** Landline
Email: dakota.dorn@fitchburgwi.gov

SECTION 2: EFFECTIVE PROGRAM INFORMATION

A. Collection of Recyclables for 1 - 4 Residential Unit Housing – Single Member

1. Do you have curbside collection? Y

a) How is curbside service provided?

RU contracts private hauler(s) to provide collection service

b) What is your primary curbside collection method? Single Stream (all recyclables in one bin)

c) How often are recyclables picked up? Once every other week

2. Do you have drop-off center(s)? Y

a) How many total hours is your drop-off center(s) open monthly, on average? 360

b) Who operates the drop off center(s)?

RU operates drop-off site(s)

4. Drop off site list

Site Name	Location or Address	City
Fitchburg Recycling Drop Off Site	2373 S. Fish Hatchery Rd	Fitchburg

5. Do the majority of your residents use curbside or drop off collection for their recyclables? Curbside

6. Hauler List

Hauler Name	C & T	Contract
PELLITTERI WASTE SYSTEMS INC	10931	Municipality(RU)

B. Processing of Recyclables for 1-4 Residential Unit Housing

1. List of Materials Recovery Facilities (MRF)

Materials Recovery Facility	FID	RU Contract
PELLITTERI WASTE SYSTEMS INC	313001920	Y

2. List of Other Processors and End Users

C. Compliance

1. A recycling ordinance is required by all RUs in accordance with s. NR 544.04(2), Wis. Adm. Code. What is your recycling ordinance number? 41-34

a) Did you make changes to your recycling ordinance in the previous calendar year? N

b) Ordinance Effective Date

2. A Compliance Assurance Plan (CAP) is required by all RUs in accordance with s. NR 544.04(9g), Wis. Adm. Code. Did you make changes to your CAP during the previous calendar year? N

3. How does your RU ensure compliance with your recycling ordinance at residences with 5 or more units?

RU staff respond to recycling-related complaints

4. How does your RU ensure compliance with your recycling ordinance at non-residential facilities and properties (e.g., businesses, stadiums, events, etc.)?

RU staff respond to recycling-related complaints

SECTION 3: ANNUAL PERFORMANCE INFORMATION

A. Compliance & Enforcement

1. Compliance and enforcement actions taken

	Complaints Received	Warning Tags	Verbal Warnings	Written Warnings	Inspections	Citations
1 - 4 units residential	30	0	0	18		9
5+ units residential	0	0	0	0	0	0
Non-residential (Business)	0	0	0	0	0	0

B. Table 1 Materials and Weights Collected

1. Did your RU collect all of the required NR 544 Table 1 materials?

Y

2. Tonnage of Recyclables Collected

Name	Type	Tonnage
PELLITTERI WASTE SYSTEMS INC	MRF	2010.69
Aluminum containers		19.06
Corrugated cardboard		667.24
Foam PS packaging		7.68
Glass containers		358.85
Newspaper		200.62
Plastic containers #1 & #2		86.60
Plastic containers #3 - #7		21
Residential mixed paper (includes magazines and office paper)		601.72
Steel & bi-metal containers		47.92
Loads Include:		

3. Summary of Compliance with Table 1 Collection Standard

a) Total weight of recyclables collected from residences	2,010.69
b) Per capita collection	142.02
c) Per capita collection standard (lbs. per capita)	106.55

Based on the data you provided, you have MET your Table 1 collection standard.

C. Information on Other Materials Collected From Residents

1. Table 2 Other banned materials collected for recycling from residents

Material Name	Weight/ Unit
Electronics	27329 Pounds
Used lead acid batteries	624 Pounds
Used oil	5460 Gallons
Used oil filters	3350 Pounds
Waste tires	71 Tons
Yard waste	3270 Cubic Yards

D. Report of Actual Recycling Costs

Section 3.D will be blank if you did not have a grant award

1. Summary of Costs

a) Total costs of recycling program (Worksheet Line 18, Column E)	455,329.00
b) Total ineligible costs and revenue (Worksheet Line 21, Column E)	5,308.00
c) Total eligible recycling costs (Worksheet Line 22, Column E)	450,021.00

You have successfully earned your grant. Repayment will not be required

d) Cost (including yard waste) per capita:	15.89
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2. Yard Waste Costs and Summary

a) Enter the cost of handling yard waste that is included in line 18, column E of the Actual Costs worksheet.	59,256.90
b) Cost (excluding yard waste) per capita:	13.80
c) Cost (excluding yard waste) per ton:	194.34

E. Outreach and Other Program Features

1. What outreach efforts did you undertake in the program year?

News releases

Print ads (newspaper, magazines, etc.)

Printed publications (flyers, handouts, etc.)

Recycling focused event (collections, cleanups, etc.)

School education program (Green & Healthy Schools, etc.)

Social media (facebook, twitter, etc.)

Web site has recycling info (what to recycle, when, where, and how)

SECTION 4: CERTIFICATION

RU Name: City of Fitchburg
Mail To: Ariana Mankerian - WA/5
 PO Box 7921
 Madison WI 53707-7921

Muni Code: 13225
County: Dane
Population: 28316

A. Summary of 2018 Recycling Performance

Weight Summary

Total weight of residential Table 1 materials collected	2,010.69
Per capita collection	142.02
Per capita collection standard	106.55

Based on the data you provided, you have MET your Table 1 collection standard.

Cost Summary

2018 Grant Award	103,920.54
Net eligible recycling costs	450,021.00
Cost per capita including yard waste	15.89
Yard waste handling costs	59,256.90
Cost per capita excluding yard waste	13.80

B. Exemption not required

C. Assurances

A. The responsible unit certifies the program operates in accordance with its Effective Recycling Program Approval or, if there have been changes, the responsible unit has described those changes in this 2018 Annual Report Form.

B. The responsible unit agrees to comply with all applicable provisions of ch. 287, Wis. Stats., and chs. NR 544 and NR 542, Wis. Adm. Code.

C. The responsible unit understands that if it fails to comply with any applicable provision of ch. 287, Wis. Stats., chs. NR 544 Wis. Adm. Code, and NR 542 Wis. Adm. Code, or its Effective Recycling Program Approval, the following may happen:

- * the responsible unit's Effective Recycling Program approval may be revoked,
- * the responsible unit may not be allowed to dispose of its solid waste in solid waste disposal and solid waste treatment facilities located in the state of Wisconsin, and
- * the responsible unit may lose its eligibility for a state recycling grant.

D. The responsible unit certifies that in the management of its solid waste, it has, whenever possible and practical, followed these priorities: 1) the reduction of the amount of solid waste generated; 2) the reuse of solid waste; 3) the recycling of solid waste; 4) the composting of solid waste; 5) the recovery of energy from solid waste; 6) the land disposal of solid waste; and 7) the burning of solid waste without energy recovery.

I hereby acknowledge I am the duly authorized representative of the responsible unit and, to the best of my knowledge and belief, the information contained in this report is correct, true and complete.

D. Certification

I have reviewed all sections of this report.

Name of Authorized Representative	Signature of Authorized Representative	Date Submitted
Lisa Coleman		04/26/2019

Prepared by: Dakota Dorn
Confirmation #: 170082-T-20190426:090528
 Dorn, Dakota D
 608-807-9952
 5520 Lacy Rd
 Fitchburg, WI 53711-5318

**State of Wisconsin
Department of Natural Resources**

2018 Actual Budget Spreadsheet

Form 8700-AR (Rev. 2-10)

RU: FITCHBURG CITY OF

County: Dane

Muni Code: 13225

Recycling Expenditures UCA #53635 (including yard waste)	A Education	B Collection Curbside &/or Drop-off	C Processing & Marketing	D Compliance Enforcement	E Actual Total Costs
1. 53635-100 Salaries/Wages & Employee Benefits	\$2,455	\$87,547	\$1,768		\$91,770
2. 53635-210 Consulting & Professional Services					
3. 53635-220 Utility Services					
4. 53635-240 Purchased Repairs & Maintenance			\$1,999		\$1,999
5. 53635-290 Purchased Services Printing & Advertising	\$4,501				\$4,501
6. 53635-290 Purchased Services Other(contractual svcs)		\$332,533			\$332,533
7. 53635-310 Office Supplies			\$71	\$71	\$142
8. 53635-320 Subscriptions & Dues					
9. 53635-330 Employee Travel & Training	\$409				\$409
10. 53635-340 Operating Supplies & Expenses	\$185				\$185
11. 53635-350 Repair & Maintenance Supplies		\$7,461			\$7,461
12. 53635-510 Insurance		\$6,345			\$6,345
13. 53635-530 Rents & Leases		\$2,513			\$2,513
14. 53635-540 Depreciation					\$600
15. 53635-540 Hourly Equipment Use Charges					\$6,871
16. 53635-900 Cost Allocations					
17. Other -900 Cost Allocations Other (not #53635)					
18. Total Recycling Costs	\$7,550	\$436,399	\$3,838	\$71	\$455,329
Ineligible Costs and Revenues					
19. Costs - Recycling of banned items s. 287.07(1m), Wis. Stats. (Batteries, Major Appliances and Oil)					\$5,308
20. Revenue - Sale of Recyclables					
21. Total Ineligible Costs & Revenues (total of lines 19 and 20)					\$5,308
22. Total Eligible Costs & Revenues (total of line 18 minus line 21)					\$450,021.00