



City of Fitchburg
 Planning/Zoning Department
 5520 Lacy Road
 Fitchburg, Wi 53711 (608-270-4200)

SMARTCODE BUILDING/SITE PLAN APPLICATION (ARTICLE 5)

1. Location of Property:

Street Address: _____
Legal Description - (Metes & Bounds, or Lot No. And Plat): _____

2. Description of Project: _____

3. Existing Transect Zone: _____ **Article 3 or Article 4 approval date:** _____

4. Size of Site: _____ **Site Density (if applicable):** _____

5. Building/Site Plan applications shall provide plans and information showing the following:

- | | |
|---|---|
| <input type="checkbox"/> 1. Building Disposition | <input type="checkbox"/> 13. Signage Standards |
| <input type="checkbox"/> 2. Building Configuration | <input type="checkbox"/> 14. Special Requirements, if any |
| <input type="checkbox"/> 3. Building Use | <input type="checkbox"/> 15. Architectural Standards |
| <input type="checkbox"/> 4. Parking calculation & location | <input type="checkbox"/> 16. Fencing Standards |
| <input type="checkbox"/> 5. Number of dwelling units | <input type="checkbox"/> 17. Lighting Standards |
| <input type="checkbox"/> 6. Base Residential Density | <input type="checkbox"/> 17. Grading Plan |
| <input type="checkbox"/> 7. Building square footage | <input type="checkbox"/> 18. Statistics, maps and other documentation |
| <input type="checkbox"/> 8. All requests for Administrative Waivers, if any | showing how the Article 5 application, in |
| <input type="checkbox"/> 9. All requests for Administrative Approvals, if any | combination with the past approved Article 5 |
| <input type="checkbox"/> 10. All known requests for Conditional Use | plans, will meet the approved Community |
| Permits, if any | Regulating Plan, and the standards of this |
| <input type="checkbox"/> 11. Civic Building design(s) | Chapter. |
| <input type="checkbox"/> 12. Landscape Standards | |

*****Also submit all mapping in either CADD or GIS files**

Current Owner(s) of Property: _____

Address: _____ **Phone No.:** _____

Contact Person: _____ **E-mail:** _____

Address: _____ **Phone No.:** _____

Respectfully Submitted By: _____ **Date:** _____

Owner's or Authorized Agent's Signature

*(If multiple owners, application shall include statement of consent by all property owners)

PLEASE NOTE – Applicants shall be responsible for legal or outside consultant costs incurred by the City. It is the responsibility of the owner/applicant to insure compliance with all local and state requirements.

*Application shall be accompanied by one (1) PDF document of complete submittal, one (1) full-size set of plans, two (2) reduced sets of plans (11" x 17"), and the required CADD or GIS files for mapping.

FOR CITY USE ONLY

Date Received: _____ **Permit Request No.:** _____

SITE PLAN REVIEW CHECKLIST:

YES

NO

Signed and completed Building / Site Plan – Article 5 Application

Proposals / design compliant with Ch. 23 SmartCode District

Vicinity map (no larger than 11 x 17)

2 (two) reduced size (11 x 17) plan sets

1 (one) full set of bounded drawings, include landscape plans

1 (one) electronic copy (.tif or .pdf) of the plan set

CADD or GIS files for all mapping

Plans to include existing and proposed information on the following:

Location of structures, improvements and landscaping

North arrow and scale bar

Site boundaries

Setback distance from property lines

Rights-of-way, property lines and easements

Location & dimensions of driveways, streets and sidewalks

On-site parking and circulation

Location of loading spaces, if applicable

Location of trash receptacle enclosure

Location of all outdoor electrical, plumbing and mechanical equipment

Landscaping Plan for site

Signage Plan for site (type & fixtures)

Elevations for each side of the building detailing the materials & colors

Fencing Plan (if installing fence)

Lighting Plan (in footcandles) & fixtures cut-sheets

Grading Plan

Site plan data table containing: transect zone, site size in square feet or acres, lot coverage by building in square feet and percentage, residential density in units per acre (if applicable), square feet of impervious surface and parking and landscaping calculations.

ARTICLE 5 SUPPLEMENTAL FORM:

Building Disposition:

Lot(s) _____ Plat _____

Transect Zone: _____

Lot Width _____ Lot Coverage _____

Type of Building: Edgeyard Sideyard Rearyard Courtyard Specialized

Principal Building Setbacks: Front (principal) _____ Front (secondary) _____ Side _____ Rear _____

Primary Setback: _____ feet Frontage buildout (if applicable): _____%

Outbuilding: Yes No

Outbuilding Setbacks: Front _____ Side _____ Rear _____

Building Configuration:

Type of Private Frontage: Common Yard Porch & Fence Light court Forecourt

Stoop Shopfront Gallery Arcade

Parking Lot Common Entry & Planter

% of clear glass of 1st story Façade: _____%

Overall building height: _____ feet _____ stories

1st story: _____ feet

2nd story: _____ feet

[X] story: _____ feet

Building Use:

Use of principal building: _____

of residential dwelling units in principal building (if applicable): _____ dwelling units

Use of accessory building: _____

*If multiple uses in building, please provide square footage of each type of use.

Parking & Density:

of parking stalls provided within the Lot: _____

of parking stalls along parking lane corresponding to the Lot Frontage: _____

of parking stalls by lease or purchase from a Civic Parking Reserve within the Community Unit: _____

If looking to use Effective Parking standards, applicant shall provide completed Parking Occupancy Rate Table (Table 20)

Current density for transect zone within the block: _____ (per 5.9.2f)

Parking Location:

Drive width: _____

Material of parking / drive areas: _____

Landscape:

% of landscape area of 1st Layer of Principal Frontage: _____% (minimum 30%)

% of landscape area of 1st Layer of Secondary Frontage: _____% (minimum 30%)

of trees planted within the 1st Layer: _____

Requirements: T3 – 1 tree shall be planted within the 1st Layer for every 800 sq. ft of landscape area

T4 – minimum of 1 Understory Tree or 6 shrubs planted within 1st Layer for every 500 sq. ft. of 1st Layer landscape area.

T5 – Trees not required in 1st Layer.

Signage:

A or B grid street: _____

Type of sign: _____

(* note: A sign permit is required for all signs)

Architectural:

Type of building materials: _____

(See Section 5.13.4.c for requirements if using vinyl product.)

For single-family Edgeyard & Sideyard Residential, durable material used in height of 2 ft. above grade:

Fence: Yes No

If yes, fence at the 1st Layer shall be painted or stained.

Balcony or porch: Yes No

If yes, material of railings: _____

Fencing:

Height of fence (if applicable): _____ feet

Lighting:

Are all parking lot and exterior building lighting on private lots dark sky approved or full cut-off fixtures? Yes No

Average lighting levels, in footcandles, at the building frontage line: _____